



2016 UNEG Evaluation Week

Concept Note

Draft for discussion

Date: 25-29 April, 2016

Location: WIPO Conference rooms, Geneva, Switzerland

Host agencies: Geneva-based evaluation offices, led by WIPO

Introduction

The 2016 Evaluation Week will take place in Geneva between 25th and 29th April, 2016. The event is organized with the support of the Geneva-based UNEG member organizations.¹

Every year the Evaluation Week provides a unique forum where UNEG members gather in one place to agree on UNEG priorities given the rapidly changing contexts, share lessons learned and exchange knowledge and practice in evaluation. It is also a critical part of the UNEG's work, where the Group's overall strategy and work plan implementation are reported back to memberships, and work plans updated for the coming year (2016-2017).

2016 Main theme: *Evaluation Fit for the 2030 Agenda for Sustainable Development: no one left behind*

2016 will be a crucial year that will see several major processes coming to a new start. With the adoption of the UN General Assembly Resolution on evaluation capacity building (A/RES/69/237), the celebration of 2015 International Year of Evaluation and the launch of the Sustainable Development Goals (SDGs) in 2015, as well as the Humanitarian Summit taking place in May 2016, the UNEG has a significant opportunity to continue bringing evaluation to the forefront of development and humanitarian work. The SDG in particular will shape the sustainable and equitable development discourse and action for the next 15 years. To remain relevant and fit for purpose, UNEG will need to strategically position itself as a key player in the global development community, while keeping focused in strengthening UN evaluation capabilities. In this context, the 2016 Evaluation Week will focus on "***Evaluation Fit for the 2030 Agenda for Sustainable Development: no one left behind***" as the main theme, examining the role of the UNEG in the post-2015 development and humanitarian agenda.

Organization

As in the past, the Evaluation Week comprises three key components:

- Evaluation Practice Exchange (EPE)
- Annual General Meeting (AGM)

¹ Currently, there are 14 UNEG member agencies based in Geneva, including two observers: ILO; IOM; ITC; JIU (Observer); OHCHR; UNAIDS; UNCTAD; UNECE; UNHCR; UNITAR (observer); WHO; WIPO; WMO; and WTO.

- High-Level Event

Table 1. Tentative schedule of events

	Monday 25th	Tuesday 26th	Wed 27th	Thursday 28th	Friday 29th
Morning (AM)	EPE	EPE	AGM		
Afternoon (PM)	EPE	High-Level			

The EPE and AGM sessions will be separated in 2016, to allow all interested members to attend EPE sessions and to allow for the EPE outcomes to inform the AGM. EPE side events on cross-sectorial topics relevant to the Evaluation week theme could be organized.

Preparation and Logistics

In preparation for the 2016 Evaluation Week, the following committees are formed to facilitate the planning and execution. Each committee is responsible for conceptualizing the key format and events and identifying required tasks and decisions. The UNEG Executive Group, led by the UNEG Chair, will be responsible for the overall oversight of the plans and implementation modality. The UNEG Secretariat will work closely with the Geneva-based offices in ensuring administrative and logistical support to the event.

Table 2. Preparation committees for 2016 Evaluation Week

Type of committees	Key responsible agencies (To be decided)
Evaluation Week Committee	-Geneva-based agencies -Other voluntary agencies representing UNEG diversity
AGM Committee	-UNEG Executive Group
EPE Committee	-One select Geneva-based agency -One agency from past EPEs with knowledge and experience of organizing sessions
High-Level Event Committee	-Geneva-based agencies -UNEG Chair
Local Logistics Committee	-WIPO with Geneva-based agencies -UNEG Secretariat