



UNEG Executive Coordinator's Annual and Financial Report 2016-2017

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Host agency: Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization (**CTBTO**), International Atomic Energy Agency (**IAEA**), United Nations Industrial Development Organization (**UNIDO**) and United Nations Office on Drugs and Crime (**UNODC**)

Table of Contents

1. Introduction.....	3
2. UNEG Work and Achievements 2016-2017.....	3
2.1 Implementation of the UNEG Work Plan 2016-2017.....	3
Strategic Objective One (SO1): Evaluation functions and products of UN entities meet the UNEG Norms and Standards for evaluation.....	3
Strategic Objective Two (SO2): UN entities and partners use evaluation in support of accountability and programme learning	4
Strategic Objective Three (SO3): Evaluation informs UN system-wide initiatives and emerging demands	5
Strategic Objective Four (SO4): UNEG benefits from and contributes to an enhanced global evaluation profession.....	6
UNEG Secretariat functions and other activities	6
2.2 Knowledge Management	7
UNEG Publications.....	7
Website and Social Media	7
Community of Practice	7
Database	8
3. UNEG Member and Executive Group Changes	9
3.1 UNEG Members	9
3.2 Upcoming UNEG Executive Group Transition	10
4. UNEG Financial Report 2016.....	10
4.1 Overview	10
4.2 Contributions.....	11
4.3 Expenditures	13
Annex 1. Summary of In-Kind Contributions by Member Agencies	16
Annex 2. Members' Financial Contributions to UNEG (including earmarked funds)	19
Annex 3. UNEG Expenditures.....	23
Annex 4 Expenditure by SO per donor (Jan – Dec 2016).....	25
Annex 5 Expenditure by Donor per SO (Jan – Dec 2016).....	26
Annex 6 Strategic Objective Group Member Lists	276
Annex 7 List of UNEG Heads (last updated in april 2017)	310
Annex 8 UNEG Membership Fee Proposal	332

1. Introduction

1. The UNEG Executive Coordinator's Annual and Financial Report 2016/2017 presents an overview of the UNEG work and of the secretariat's activities from May 2016 to April 2017. It also contains the financial report for Financial Year 2016 (FY2016), from January to December 2016.

2. UNEG Work and Achievements in 2016-2017

2. Following the 2016 UNEG Annual General Meeting (AGM) held between 27th and 29th April 2016 in Geneva, Switzerland, the Executive Group, composed of the Chair, Vice-Chairs and Executive Coordinator, prepared the "[Detailed Programme of Work for the Period 2016-2017](#)" in July 2016.
3. The Executive Group held regular monthly meetings throughout the year and monitored the progress of UNEG's work towards the expected results as defined for each Strategic Objective in its programme of work.
4. Chair's updates were shared with the UNEG community, which are available on [the UNEG website](#) (member login required). A brief summary of the progress made thus far in each Strategic Objective is included in Section 2.1 below. Where appropriate, the Executive Group worked to ensure synergies across various Strategic Objective activities and minimize overlaps.

2.1 Implementation of the UNEG Work Plan 2016-2017

Strategic Objective One (SO1): Evaluation functions and products of UN entities meet the UNEG Norms and Standards for evaluation

5. There are three sub-groups under SO1: Professionalization, Peer Reviews, and Decentralized Evaluation, each led by respective Conveners. SO1 also worked with the Secretariat to implement dissemination strategy of the newly updated [UNEG Norms and Standards for Evaluation](#).
6. **[Updated Norms and Standards](#)**: 2016 AGM endorsed the updated *Norms and Standards*. Consequently, the publication was finalized and published in June 2016. 2500 copies of the English version of the publication were printed; it was translated into the other five UN working languages (Arabic, Chinese, French, Russian, and Spanish) and printed accordingly. The publication was distributed to UNEG members, UNRCs, Member States, OECD-DAC EvalNet members, multilateral banks and other key stakeholders. A briefing with member states in New York and a [webinar](#) targeting the global evaluation community were organized in 2016.
7. The **Professionalization sub-group** finalized the [Evaluation Competency Framework](#) (ECF). Copies of the ECF were printed and distributed to UNEG members, country offices, member states, and evaluation networks. Leaflet on Evaluation Competency Framework as well as an easy-to-use tool for ECF were developed and designed. [A webinar](#) was organized in December 2016. The Conveners also participated in different international settings introducing the updated ECF (i.e. the European Evaluation Society Conference, UN System Staff College week-long training on monitoring and evaluation, etc.). Six pilots that aim to implement the Evaluation Competency Framework in five UN organizations (UNFPA, ILO, WFP, ICAO, UN Women) were assessed and launched in order to exchange experiences and lessons learned. Some of the results will be presented at the AGM 2017.

8. **Peer Review sub-group:** Three peer reviews including those of the Evaluation Division of the United Nations Relief and Works Agency for Palestine Refugees in the Near East (UNRWA); the Monitoring and Evaluation Unit of the International Trade Centre (ITC); and the Independent Evaluation Unit of the United Nations Office on Drugs and Crime (UNODC), were completed. Previously, four UNEG member agencies requested peer reviews in 2016 and 2017. They are: the International Civil Aviation Organisation (ICAO), the World Health Organization (WHO), the United Nations Population Fund (UNFPA), and the United Nations Children Fund (UNICEF). As of February 2017, UNICEF peer review panel was convened, Terms of Reference and the normative framework were developed and the peer review timeline was suggested. WHO peer review was cancelled; UNFPA peer review was postponed; and ICAO peer review will take place in 2017.
9. The **Decentralized Evaluation Interest Group** members continued to share their experience on decentralized evaluations to group members (UN Women, UNICEF, UNODC, ILO and UNDP presented their experiences on decentralized evaluation in 2016-2017) and populating the repository of information created in the google shared drive in decentralization. An exploratory study of the decentralized evaluation functions across UNEG agencies has been conducted.

Strategic Objective Two (SO2): UN entities and partners use evaluation in support of accountability and programme learning

10. Four sub-groups were convened under SO2, working on the following areas: principles for stakeholder engagement; checklist for quality recommendations; study on governance and use of evaluation; and knowledge management.
11. **Principles for stakeholder engagement:** Under the leadership of FAO (convener) the subgroup has produced a draft working document on *Principles and Good Practices for Stakeholder Engagement*.
12. **Checklist for quality recommendations:** Under the leadership of WFP (convener) the subgroup has produced a draft UNEG guidance document named *Checklist for Improved Quality of Evaluation Recommendations*.
13. **Study on governance and use of evaluation in the UN system:** Under the leadership of IFAD (convener) the subgroup has produced an exploratory study on the implications of the governance structures of UNEG members in promoting the use of evaluative evidence for informed decision-making. As part of the study, an exploratory survey among UNEG members was conducted as well as in depth interviews with a sample of UNEG heads. The results of the exploratory study, including its recommendations to strengthen the use of evaluative evidence by governing bodies, will be presented and discussed as a working paper at the 2017 AGM.
14. **Knowledge management for better use of evaluation:** In collaboration with the UNEG Secretariat and UNEG members, a number of webinars took place as part of the work programme of the subgroup under the able leadership of IAEA (convener) on the following:
 - [UNEG Norms and Standards](#) led by UNEG Chair Marco Segone and SO1 Vice Chair Andrea Cook.
 - [Improving children's learning and school participation in developing countries: what does the evidence say?](#) Led by 3iE, UNDP and UNICEF.
 - [Communications and Evaluation Use](#) led by UN Women, GEF and the World Bank.

- [How IFAD promotes learning among development partners in the field](#), led by IFAD.
- [Comprehensive evaluation of the GEF: Topics, approaches and methodological innovations](#), led by GEF.

Strategic Objective Three (SO3): Evaluation informs UN system-wide initiatives and emerging demands

15. The work plan for SO3 included the following areas: evaluation and the SDGs, gender equality and human rights (GE&HR), humanitarian evaluation, culture and evaluation, and Independent System-wide Evaluation (ISWE).
16. The **SDG working group** prepared a roadmap proposal for the UN evaluation system in the context of Agenda 2030, conducted a survey on engagement in the implementation of the 2030 agenda and organized regional consultations with UNEG members in this regard in April 2017. The summary of the consultations will be presented at 2017 AGM.
17. **Gender Equality and Human Rights (GE&HR) working group:** The past year was a very active one for the Working Group on Gender Equality & Human Rights (GE&HR) in contributing to strengthening UNEG members' knowledge/awareness and skills in integrating GE&HR in evaluation practice in order to meet the UNEG norms and standards. In the context of the overall UN-SWAP revision, changes to the UN-SWAP Evaluation Performance Indicator received endorsement by UNEG Heads after consultations with members on the language, which will come into effect in 2018. An [FAQ](#) to support reporting on the UN-SWAP evaluation performance indicator was developed to complement the EPI technical note and scorecard, and uploaded/shared with UNEG members. The [Independent review of UN-SWAP Evaluation Indicator reporting](#) was conducted by an independent consultant and overseen by an established management group from the Working Group members. The review looked at 46 evaluation reports from across 23 types of evaluation units. The findings were shared through a webinar in October 2016 and the final report is on the UNEG website. The recommended actions are being carried forward during 2017. In addition, [UN-SWAP Evaluation Performance Indicator: 2016 Reporting Cycle Results](#) was also published. UN-SWAP EPI Peer Learning Exchange Sub-group was established and 9 UN entities will engage in peer review, including UNCDF, OHCHR, UNRWA, UNHCR, ESCAP, UN HABITAT, IOM, UNCTAD, and UNIDO. In October 2016, the first regional evaluation practice exchange on integrating GE&HR was organized in collaboration with UNEDAP – the regional M&E group in Asia and the Pacific in parallel with their annual training. The event was successful gathering around 60 evaluation professionals to exchange with 4 experts on practical experiences integrating GE&HR in evaluation.
18. **Humanitarian Evaluation Interest Group (HEIG):** In 2016-17, convened jointly by WFP and UNHCR, the HEIG has organised its activities along two set of activities. Firstly, following up to 2016 HEIG study on 'Reflecting Humanitarian Principles in Evaluation', under the leadership of WFP and UNICEF and with inputs from external evaluation specialists, the HEIG has been working develop specific evaluative guidance to improve the prominence given to Humanitarian Principles (HP) when evaluating Humanitarian Action. It is being developed by a team of experienced evaluators and authors of previous guidance on evaluation of humanitarian action, working with a professor of evaluation with broad-based experience in multiple sectors and charged with introducing practices, approaches and methods for evaluating against normative principles in other sectors that may not have been fully explored in the humanitarian sector. Secondly, the second stream of HEIG work aimed to issue a mapping and synthesis study on evaluative evidence around the Humanitarian-Development Nexus. UNHCR, FAO and WHO manage this specific activity.

19. **Culture and Evaluation Interest Group** is a newly established group. A discussion paper on lessons learned from the literature and on the integration of a cultural perspective in UN and non-UN evaluation reports was developed.
20. **ISWE**: UNEG continued to participate as a member of the Interim Coordination Mechanism (ICM), which was established by the UN General Assembly in 2012 to oversee implementation of the new independent system-wide evaluation (ISWE) mechanism. Comments were provided to the ISWE review report “External Review of the Independent system-wide Evaluation initiative”.

Strategic Objective Four (SO4): UNEG benefits from and contributes to an enhanced global evaluation profession

21. UNEG continues to nurture partnerships with the global evaluation community. On behalf of UNEG, the SO4 Vice-Chair has co-Chaired EvalPartners with IOCE since November 2015. SO4 joined forces with partners in the initiatives of EvalSDGs, EvalGender+ and EvalYouth.
22. **UNEG working with the international evaluation community**: UNEG continues collaboration with EvalPartners/IOCE, including joint planning of Global Evaluation Forum in Bishkek, Kyrgyzstan, scheduled for 25-28 April, hosted by Kyrgyz authorities. SO4 also participated in joint UNITAR/UNDP training to support national evaluation capacity development in Asia-Pacific region. UNEG members participated in the Asia-Pacific Evaluation Association Conference 2016 in Hanoi, Vietnam (21-25 November 2016), 2ème Forum International Francophone de l’Evaluation in Marrakech, Morocco (13-16 December 2016), and the 8th AfrEA International Conference 2017 (27-31 March, 2017). UNEG sponsored some participants to these conferences and organized a regional consultation in Hanoi in collaboration with EvalPartners on the occasion of the APEA conference.
23. **UNEG benefiting from wider evaluation community resources**:
 - EvalPartners continues to publish monthly newsletter reporting on EP activities
 - UNSSC: Training on M&E delivered with inputs from UNEG colleagues
 - EvalSDGs network continues to produce high quality briefing papers via IIED: EVALSDG partners developing “spotlight” profiles of development of national evaluations systems in several countries
 - EvalYouth network successfully launched via high quality, well attended all day webinar
 - EvalGender+ network continues many activities including case studies of evaluation capacity development focused on gender and equity

UNEG Secretariat functions and other activities

24. The key role of the UNEG Secretariat is to support UNEG reach its strategic objectives and serve the UNEG community. The Secretariat’s work is currently composed of the following four areas of work:
 - Support the implementation of the UNEG work plan
 - Organize and coordinate the UNEG evaluation week
 - Strengthen knowledge management and communication
 - Oversee the UNEG budget and manage finance and procurement and administrative tasks
25. UNEG organized two **side events to the 2016 High Level Political Forum (HLPF)** in July 2017 which were a follow up to the “[No One Left Behind: Evaluating SDGs With An Equity-Focused and Gender-Responsive Lens](#)” High-Level Panel and Technical Seminar held in March 2016. The July events were

titled “No one left behind: Evaluation in the service of national follow-up and review of progress towards the SDGs” and “Evaluation: Service for Future National SDGs Reporting”. UN Women and UNDP took the lead in the organization of the events, with support from UNFPA and UNICEF. The events were held at UNICEF House. For each of the side events there are two videos one of one-hour duration; and the other of 12 minutes duration. **To view the videos, please click [here](#).**

26. UNEG is an observer to OECD DAC Evalnet and Evaluation Cooperation Group (ECG). UNEG representatives continued to attend periodic meetings of OECD DAC Evalnet and ECG while strengthening partnerships with these two evaluation bodies.
27. On the occasion of the Biennial Conference of the 12th European Evaluation Society (EES) in Maastricht, the Netherlands, from 26-30 September 2016, UNEG members organized several events and met with OECD EvalNet members.

2.2 Knowledge Management

UNEG Publications

28. The [UNEG Norms and Standards for Evaluation](#) and [Evaluation Competency Framework](#) were updated and published. The working papers, including the following, were also finalized between April 2016 to April 2017:
 - [Professionalization of Evaluation Concept Paper](#)
 - [Evaluation Use in the UN System: Conclusions from the Data](#)
 - [Evaluation in the SDG era: lessons, challenges and opportunities for UNEG](#)
 - [Independent Review of UN-SWAP Evaluation Performance Indicator Reporting](#)
 - [UN-SWAP Evaluation Performance Indicator 2016 Reporting Cycle Results](#)
 - [Good Practices Integrating Gender Equality and Human Rights in Evaluation](#)
 - [UN-SWAP Peer Learning Exchange 2016 – Lessons Learned](#)
 - [UN-SWAP Frequently Asked Questions](#)
 - [Reflecting Humanitarian Principles in Evaluation](#)

Website and Social Media

29. The UNEG website has provided UNEG members and observers with a platform to feature their respective evaluation unit and staff, activities, and host the Community of Practice (“announcements” and “discussion forum”). It is also equipped with two databases: one for evaluation reports and the other for evaluation plans. Between 1 January 2016 and 17 February 2017, there were over 66,000 page views and approximately 18,500 users of the databases, of which 65% were new visitors.
30. The UNEG YouTube Channel, created in 2013, contains 195 videos (events, webinars, statements, etc.) with 12,200 views as of February 2017 and 123 subscribers.
31. The UNEG twitter account, created at the occasion of 2014 EvalWeek, has sent over 600 tweets, with approximately 2,600 followers and 400 “Likes” as of 20 February 2017.

Community of Practice

32. In 2015, a blog section was created on the UNEG website. Together with the agency announcements' section, the discussion forum and the events page, the three sections comprise the UNEG Community of Practice. The discussion forum has been the site of evaluation-related interactions about issues of importance to the UNEG community. However, as of now, UNEG Community of Practice has not been fully utilized by UNEG members. UNEG members are encouraged to post publications, evaluation related blogs and contribute to evaluation discussions.
33. Between May 2016 and April 2017, 12 webinars/joint webinars and workshops were organized. To reach a broader audience, recordings of the presentations have been shared on the UNEG Events page. In addition to the 5 webinars listed mentioned under SO2, the following topics were featured:
- [Review of UN SWAP Evaluation Performance Indicator Reporting](#), led by SO3 Gender Equality and Human Rights Working Group.
 - [UNEG updated Evaluation Competency Framework](#), led by SO1 Professional of Evaluation Working Group.
 - [Integrating Big Data into the Monitoring and Evaluation of Development Programmes](#)[Integrating Big Data into the Monitoring and Evaluation of Development Programmes](#), led by UNDP and OIOS.
 - Culturally Responsive Evaluations, led by SO3 Culture and Evaluation Interest Group.
 - Integrating Gender in Evaluation: Trends Across UNEG Members, led by SO3 Gender Equality and Human Rights Working Group.
 - [Evaluating climate change action for sustainable development](#), led by GEF.
 - UNEG updated Evaluation Competency Framework workshops in New York, led by SO1 Professional of Evaluation Working Group.

Database

34. The UNEG website currently provides two databases:
- A [database on evaluation plans](#) was designed to assist UNEG members in identifying areas of collaboration and to facilitate joint evaluation. Information stored here is available only to UNEG members. Users can search for evaluation plans by a) region; b) country; c) planned start date; d) expected completion date; e) agency; f) evaluation type; g) whether a joint evaluation is intended and, if so, with which agency; and, finally, by h) keyword. Search results also include a brief description of the planned evaluation and the name and contact information of the focal point responsible for the evaluation. As of 20 February 2017, there were 73 planned evaluations of nine (9) agencies uploaded. The number of participating agencies is still low and UNEG members are encouraged to upload their evaluation plans thus the information can be utilized for joint evaluation activities.
 - A [database on evaluation reports](#) supports UNEG members in identifying past evaluation reports for learning purposes. It also serves as a repository of reports for agencies that do not currently maintain their own databases. The database is available to the general public. Users can search for reports by a) region; b) country; c) planned start date; d) agency; e) evaluation type; f) whether a joint evaluation is planned and if so, with which agency; g) consultant name; and, finally, by h) keyword. The database also serves as a repository of information about consultants. As of 20 February 2017, the database of evaluation reports contained 6,665 reports from 25 agencies (out of 47 members and 3 observers). UNEG members are encouraged to upload their evaluation reports or connect their databases to the UNEG database.

3. UNEG Member and Executive Group Changes

3.1 UNEG Members

35. At the 2016 AGM, the Planning, Performance and Results Section of the United Nations Institute for Training and Research (UNITAR), previously an observer, officially became a UNEG member after a staff member was recruited and fully dedicated to evaluation. The change of status was agreed on a non-objection basis by UNEG Heads.
36. The UN Department of Safety and Security (DSS), Compliance, Evaluations and Monitoring Section and Department of Political Affairs, has expressed interest in joining the UNEG.
37. In 2016/2017, there were several changes in the UNEG Heads. UNEG would like to acknowledge the valuable contributions made by those who departed and also warmly welcome our new colleagues to the UNEG community.

UNEG Heads Farewells and Welcomes 2016/2017

Farewell

Abdallah Al-Dardari, former Deputy Executive Secretary, left ESCWA
Zamira Eshmambetova, former Chief of Programme Management Unit at ECE retired.
Ewen Macleod, former Head of Policy Development and Evaluation Service at UNHCR, moved to another position.
Olivier Myard finished his tenure at ICAO as Chief of Evaluation and Internal Audit Office.
Kyung-Rae Min, former Senior Deputy Director and Head of Internal Oversight and Ethics Office at IMO retired.
Thierry Rajaobelina, former UNRWA Director of Internal Oversight Services left UNRWA.
Helen Wedgwood finished her tenure as Director of Office of Evaluation at WFP.

Welcome

Madeeha Bajwa was appointed Chief of Evaluation and Monitoring Unit at UNCTAD.
Kai Bethke was appointed Director of Office of Independent Evaluation and Quality Monitoring at UNIDO.
Brook Boyer, Manager of Planning, Performance and Results Section, Office of the Executive Director at UNITAR now serves as UNEG Head.
Andrea Cook was appointed Director of Office of Evaluation at WFP.
Alexandra Chambel serves as acting UNEG Head at UNFPA.
Scott Green returned to OCHA and serves as UNEG Head.
Betsy Greve was appointed interim Head of Policy Development and Evaluation Service at UNHCR.
Catherine Haswell serves as acting UNEG Head at ECE.
Sung-Jin Kim, Senior Deputy Director of IMO, was appointed Head of Internal Oversight and Ethics Office at IMO.
Hilary Jackson at ICAO serves as acting UNEG Head.
Khawla Mattar, Deputy Executive Secretary for Programme Support at ESCWA, serves as interim UNEG Head.
Edwin Dindi Ndubi was appointed Chief of Quality Management and Performance Monitoring Section at CTBTO.
Masud Rana serves as Officer-in-Charge of Monitoring, Evaluation, Risk Management and Statistical Verification Unit (MERS) at DGACM.
Rajesh Singh was appointed Director of Internal Oversight Division at WIPO.
Robert Stryk, Chief of Evaluation Division at UNRWA again serves as UNEG Head.
Lukasz Wieczerszak at OPCW serves as UNEG Head.

3.2 Upcoming UNEG Executive Group Transition

38. The term of the current UNEG Chair and SO4 Vice-Chairs will come to an end at 2017 AGM after a two-year term. The Secretariat organized an election between March and May 2017. Election results will be announced before and at the 2017 AGM.
39. Fumika Ouchi, Evaluation Advisor at the UNDP Independent Evaluation Office, will step down as the UNEG Executive Coordinator in April 2017. Arild Hauge, Deputy Director of UNDP Independent Evaluation Office, will assume the UNEG Executive Coordinator's role as of 1 May 2017.

UNEG Executive Group (current as of April 2017)	
Marco Segone , Director, Independent Evaluation Office, UN Women (UNEG Chair 2015-2017)	
Andrea Cook , Director, Office of Evaluation, WFP (Vice-Chair for evaluation functions 2016-2018, SO1)	
Oscar Garcia , Director, Independent Office of Evaluation, IFAD (Vice-Chair for use of evaluation 2016-2018, SO2)	
Indran Naidoo , Director, Independent Evaluation Office, UNDP (Vice-Chair for system-wide initiatives 2016-2018, SO3)	
Colin Kirk , Director, Evaluation Office, UNICEF (Vice-Chair for partnerships 2015-2017, SO4)	
Fumika Ouchi , Evaluation Advisor, Independent Evaluation Office, UNDP and UNEG Executive Coordinator	
Arild Hauge , Deputy Director, Independent Evaluation office, UNDP and new UNEG Executive Coordinator (as of 1 May 2017)	

4. UNEG Financial Report 2016

4.1 Overview

40. UNEG's financial position is shown in two separate tables: Table 1(a) for FY 2016 (Jan-Dec) and Table 1(b) for 2017 to date (Jan-Feb).

Table 1(a). UNEG Account Balance Summary 2016 (Jan-Dec)

2016 UNEG Account Balance Summary (USD)	
2016 Opening Cash Balance (based on project resource overview as of 01 Jan 2016)	629,530
2016 Revenue/contributions collected by end-Dec (based on project resource overview)	391,720
2016 Actual Expenditures ⁱ (based on combined delivery report)	408,936
2016 Closing Cash Balance (Based on project resource overview as of 31 Dec 2016)	592,717
ⁱ This figure may not reflect all 8% UNDP General Management Support (GMS) deduction as finance makes revisions throughout the first quarter.	

- The figures represent the income and expenditures managed by (channelled through) the UNEG Secretariat, and do not include financial contributions made by the members directly to programme activities nor UNDP's operational costs.
- All figures are based on ATLAS reports generated in early March 2017
- "Revenue collected in 2016" figure reflects some of contributions signed in 2015 but transferred in 2016, including UN Women's earmarked contribution \$150,000.

Table 1(b). UNEG Account Balance Summary 2017 (Jan-Feb)

2017 UNEG Account Balance Summary (USD)	
2017 Opening Cash Balance as of 01 Jan 2017 (based on project resource overview)	592,717
Revenue/contributions collected by end-Feb 2017 (based on project resource overview)	26,880
Actual expenditures in 2017 as of 28 Feb 2017 ⁱ (based on combined delivery report)	25,052
Expected expenditures (as of 31 May 2017)	195,783
Estimated Resource Balance (as of 31 May 2017)	398,762
ⁱ This figure may not reflect all 8% UNDP GMS deduction as finance makes revisions throughout the first quarter.	

- The current estimated resource balance (as of May 2017) is **\$398,762**. The figure includes the estimated remaining balance of \$145,000 (as of May 2017) from UNICEF and UN Women earmarked funds.¹
- "Revenue collected in 2017" figure may not yet reflect the total amount of all contributions signed at the end of 2016 or the beginning of 2017 which are being processed.
- Expected costs as of May 2017 refer to upcoming contract payments and estimated costs of activities which have not yet occurred, such as the partially delivered contracts, 2017 Evaluation Week, etc.

4.2 Contributions

Overall Financial Contributions (including earmarked funds) in 2016

41. UNEG members made financial contributions in two ways: i) directly to the projects or working groups of their affiliation; and ii) through UNEG Secretariat.
42. UNDP Independent Evaluation Office, as the host of the UNEG secretariat, covered approximately USD \$299,965 in staff costs serving the Secretariat in 2016 (i.e. a full-time P3 Programme Specialist, 20% of a P5 staff as Executive Coordinator, 5% staff time each of a P3 IT Specialist and a P4 Operations Specialist). Additional costs are incurred for office space and operating expenses.

¹ There are approximately \$75,000 remaining balance from UNICEF earmarked fund and \$70,000 from UN Women earmarked fund.

43. The following member agencies made financial contributions directly to the various working group activities and UNEG events they were engaged in:²

- 2016 EvalWeek:
 - CHF 4,808 from 11 Geneva-based agencies (ILO, IOM, ITC, OHCHR, UNAIDS, UNCTAD, UNECE, UNHCR, WHO, WIPO, WMO)
- Humanitarian Evaluation Interest Group
 - FAO: \$20,000
 - UNHCR: \$20,000
 - WFP: \$46,000
- Professionalization of Evaluation working group, sponsoring convener to participate in the EES conference
 - UNFPA \$3,817
- Human Rights and Gender Equality working group:
 - UN Women: \$20,000

44. In addition to the cash/financial contributions, many member agencies provided significant ‘in-kind’ support (e.g. services or goods) to the implementation of the working group activities in 2016. A summary of in-kind contributions is attached to Annex 1.

45. Funds received through the UNEG Secretariat (e.g. membership fees and earmarked funds) are reported in Annex 2, and the summary by tier is shown in Table 2 below.

Table 2. Distribution of Contribution Agreements signed in 2016 (including earmarked funds)

Size of the evaluation office (No. of staff / suggested membership fee)	No. of eligible agencies	No. of organizations who contributed				Total
		Above the threshold	Exact amount	Below the threshold	“zero” (no) fees	
Tier 5 (15 or more / 20,000)	6	1 (earmarked)	2	-	3	70,800
Tier 4 (10-14 staff / 15,000)	2		1	-	1	16,200
Tier 3 (5-9 staff/ 10,000)	11		7	-	4	73,980
Tier 2 (3-4 staff / 5,000)	12		3	-	9	20,000
Tier 1 (2 or below / 1,000)	16		10	-	6	11,780
Total	47	1	23	-	23	192,760

² Based on “UNEG Working Group: Work Progress and Summary of Contributions.” These funds were not managed by the Secretariat. Contributions by UNDP to the Humanitarian Evaluation Interest Group (USD 10K) and Human rights and Gender Equality Working Group (USD 10K) were channelled through the Secretariat.

- In 2016, a total of 24 agencies signed a Contribution Agreement, pledging the required membership fees and making earmarked funds (Annex 2). The total financial contributions to UNEG (including earmarked funds) amounted to USD 192,760.³
- The overall number of agencies making some type of financial contribution to UNEG has continued to increase over time, including new contributors. Many smaller and medium-size agencies made contributions in 2016 for the first time.
- About 51% of the agencies (24 agencies) paid the full membership fees (or more in terms of earmarked funds) in 2016, a 21 percentage point increase from the previous year's reporting (2015-2016). The number of those who did not contribute to the membership fees decreased by a 16 percentage point between the two cycles 2016-2017 (49%) and 2015-2016 (65%).

Table 3. Contribution Agreements 2013 - 2016

Year	No. of Contribution Agreements Signed	No. of New Contributors Included
2013	11	0
2014	15	IOM and ITC (2)
2015	16	PAHO, UNICRI, UNRWA, and WMO (4)
2016	24	ECE, ESCAP, IAEA, ICAO, IMO, OPCW, PBSO, UNAIDS, UNCTAD, UNITAR, WHO (11)

46. It should be noted that, in principle, UNEG encourages its member agencies to contribute to the UNEG general fund (i.e. non-earmarked), and not to specific aspects of the work programme. Earmarked funds may be provided in addition to the suggested membership contributions. UNEG should not be used as a vehicle for channelling funds to members' self-selected partners.

4.3 Expenditures

47. A summary of expenditures by Strategic Objective (2016 AGM – 2017 AGM) is presented in Table 4 below. The overall rate of delivery varied across the Strategic Objectives:
- SO1 (Delivery rate of 60%): Peer review segment was relatively low in terms of delivery among all working groups as three (3) of the peer reviews were not conducted.
 - SO2 (Delivery rate of 80%).
 - SO3 (Delivery rate of 77%): The amount UNEG members contributed directly to HEIG activities (not through UNEG) was \$30,000 more than expected, hence UNEG spent \$30,000 less, also Culture Evaluation Interest Group spent \$10,000 less than planned. The funds include UN Women's contribution.
 - SO4 (Delivery rate of 50%): The main expenditure included the events logistics cost and yet to be covered for the planned activities. The funds include UNICEF and UN Women earmarked contributions.
 - Secretariat and Evaluation Week Cost: Delivery is 114% - The (excessive) expenditures include costs associated with the additional web page development, upgrading of WebEx module to meet UNEG requirement, and Evaluation Week.

³ The amount (USD 192,760) is lower than that of 2015 (USD 433,452), which included a large one-time earmarked contribution of USD 150,000 from UN Women.

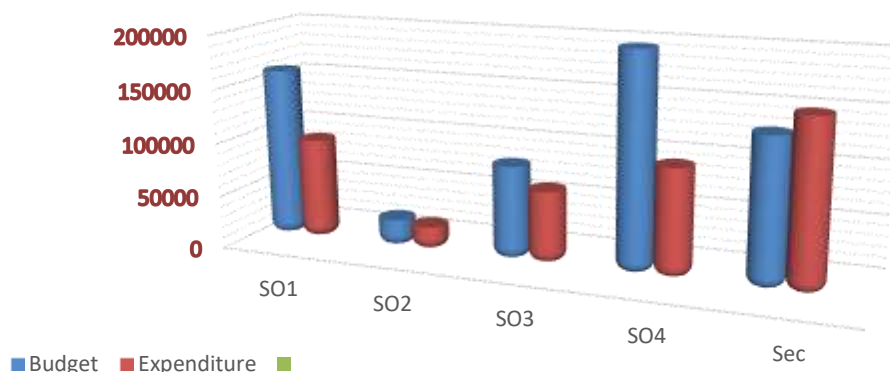
48. The expenditures in FY 2016 (post-AGM 2016) were estimated figures based on Atlas project transaction report since not all pre-AGM 2016 transactions/activities, including GMS and other charges, were completed or charges by the time of AGM 2016. Expenditure in January-February 2017 (based on 02 March 2017 Atlas reports) and the expected expenditures from March to May 2017 are also listed in table below. The expenditures may not reflect all 8% UNDP General Management Support (GMS) deduction as finance sometimes makes revisions throughout the first quarter. Detailed expenditures by donor/ source are presented in Annexes 4 and 5.

Table 4. Summary of Expenditures 2016 AGM – 2017 AGM

Strategic Objective	Total expected costs as per Costed Work Plan 2016-2017 (A)	2016-2017 work plan expenditures, including GMS and other charges (E)				Delivery E/A (%)
		Total (E) E=(B+C+D)	2016 expenditures after AGM 2016 (B)	Expenditures Jan-Feb 2017 (C)	Estimated expenditures Mar-May 2017 (D)	
SO 1	159,000	94,645	33,393	4,011	57,241	60%
1) Professionalization (expenditures incl. consultancy payments, travels, publishing publications, etc.)	27,000	23,652	8,210	1,467	13,975	
2) Peer Review (incl. funding transfer to peer review implementing agencies, travels)	82,000	13,920	10,070		3,850	
3) Norms and standards (incl. consultancy payments; publishing and translating publication, distribution)	40,000	35,517	15,113	2,544	17,860	
4) Decentralization (incl. consultancy payment for decentralized evaluation Interest group)	10,000	17,500			17,500	
5) UNDP GMS charges		4,056			4,056	
SO 2	25,000	21,542	21,542			86%
1) publish the product on use of evaluation (incl. editor/ designer payments)	5,000	1,542	1,542			
2) Study on governance and use of evaluation (incl. funding transfer to IFAD as the implementing agency for hiring of a consultant)	20,000	20,000	20,000			
2) UNDP GMS charges						
SO 3	87,000	66,800	43,040		23,760	77%
1) SDGs (incl. consultancy payments and travel, etc.)						
2) Gender and Human Rights (incl. two consult payments; a BKK regional event)	27,000	28,886	6,886		22,000	
3) HEIG (transferring funds to UNHCR as implementing agency for hiring a consultant)	40,000	10,000	10,000			
4) Culture and Evaluation (transferring funds to UNESCO as implementation agency for hiring a consultant)		10,000	10,000			
5) Conferences Asia Regional consultation and Asia Pacific	20,000	16,154	16,154			

evaluation conference in Vietnam & RFE conference in Marrakech-Logistics costs (UN Women earmarked)						
6) UNDP GMS charges		1,760			1,760	
SO 4	200,000	99,640	49,782	1,523	48,355	50%
Contribution & Benefit to/from Intl' Eval community 1) Support to UNEG events, i.e. 2016 March High-Level Event, side events, and webinar; consultancy fee for EvalSDG website and Global Evaluation Report printing (UNICEF earmarked)	135,000	40,257	34,759	1,523	3,975	
2) Support to int'l evaluation conferences incl. Asia regional consultation and Asia-Pacific Evaluation Conference in Vietnam; AfrEA Int'l Conference (UNICEF earmarked), and Evalpartner Global Forum (UNICEF and UN Women earmarked)	65,000	55,803	15,023		40,780	
3) UNDP GMS charges		3,580		-	3,580	
Secretariat and Eval Week	135,000	153,954	67,989	19,519	66,446	114%
Website and email list servers/maintenance	15,000	31,106	10,197	12,625	8,284	
2017 Evaluation Week	15,000	23,400			23,400	
Travel costs	20,000	11,650	4,150		7,500	
1 full-time prog. Assistant	80,000	78,655	49,510	6,545	22,600	
Miscellaneous	5,000	4,481	4,132	349		
UNDP GMS charges		4,662			4,662	
Total	606,000	436,581	215,746	25,053	195,782	72%

Summary of Expenditures 2016 AGM – 2017 AGM



Annex 1 Summary of In-Kind Contributions

UNEG Member Agency	Type of Contribution, including administrative support (e.g. recruitment of consultants), coordination role, technical advisory, and provision of facility, etc.
SO1 WG: Professionalization of Evaluation	
ICAO and UNFPA	Co-coordination by co-conveners – finalising the ECF and dissemination, and inviting proposals, select and launch a number of pilot project to test the ECF
UNFPA, UN Women, WFP, ILO and ICAO	Pilot project participants – plan, implement, test, reporting back
ICAO and UNFPA	Delivery of ECF dissemination activities and the layout and publication of additional products (leaflet and a tool for training)
ICAO, UNFPA, UN Women, WFP, ILO	Regular meetings of working group, drafting of minutes, knowledge management
SO1 Decentralized Evaluation Interest Group	
UNFPA, UNODC	Co-coordination and facilitation by co-conveners
UNFPA, UNODC	Recruitment and management of the consultant, facilitation role with the agencies
UNFPA	Populating and maintaining the repository of information created in the google shared drive on DEIG.
UNFPA, UN WOMEN, UNICEF, ILO, UNODC, UNDP	Regular meetings of working group, developing the presentations, drafting of minutes, knowledge management
SO1 Norms and Standards	
UNDP, UNFPA, UN Women, Secretariat, IOCE	Reviewed the N&S translation in Arabic (UNDP), French (UNFPA), Russian (UN Women), Spanish (UN Women), and Chinese (Secretariat); IOCE also provided support to the translation review process.
SO2 WG:	
SO3 WG: SDGs	
UNDP	Technical support, Regular meetings of working group, drafting of minutes, knowledge management; development roadmap proposal; undertaking survey and facilitating UNEG's roadmap consultation process
ILO, UNESCO, UNRWA, UNEP, UNDP	Technical support and engagement in roadmap consultation process, organizing and hosting regional roadmap consultation meetings
SO3 WG: Gender Equality & Human Rights (GE&HR)	
UNDP	Evaluation staff time and costs related to travel to the regional event in Bangkok; UNEG/UNDP staff time related to administrative services for hiring consultants for two contracts
UN Women	Evaluation staff time and costs related to travel to the regional event in Bangkok; Staff time related to recruitment and management of consultant for the Independent Review of UN-SWAP EPI reporting; and staff time for managing consultants for guidance on corporate gender mainstreaming; and good practice guide on integrating GE&HR in evaluation; Co-convenor time; Time related to drafting UN-SWAP EPI trends report;
OHCHR	Staff time related to Co-convening

Sub-group on FAQ	Staff time for drafting FAQ document and quality assurance: UNCTAD, UNODC, OHCHR, UN Women
Sub-group on regional event	Staff time for drafting concept note and quality assurance: UNFPA, OIOS, UNDP, UN Women
Management group on Independent Review of EPI	Staff time for quality assurance of TOR, preliminary findings and draft report: UNICEF, UNCTAD, UNESCO, UNEP, OHCHR and UN Women
Sub-group on Peer Learning Exchange	Staff time for coordinating and quality assurance: UNESCO, UNEP, OHCHR, UN Women
Management group on guidance for evaluating corporate gender mainstreaming	Staff time for quality assurance of TOR, preliminary findings and draft report: GEF, UNICEF, UNODC, WFP, OHCHR, UN Women
SO3 WG: Humanitarian Evaluation Interest Group (HEIG)	
WFP – OEV	Co-convenor of the group with UNHCR. HEIG telecons convened every 6 weeks with NfR and action points duly recorded and tracked. Worked closely together with UNHCR and UNICEF to: (1) Manage the day-to-day communication with and input to the Guidance team; (2) ensure the timely identification, selection and contracting of appropriate external consultants; (3) ensure timely provision of consolidated and actionable comments on draft deliverables; (4) establishment of a small Reference Group for guiding development of guidance to be useful to diversity of HEIG members (5) oversee the finalisation of the guidance to ensure a minimum acceptable quality of the final product. (6) Drafting Brief on original study.
UNHCR – Evaluation Service	Co-convenor of the group with WFP. HEIG telecons convened every 6 weeks with NfR and action points duly recorded and tracked. Worked closely together with FAO and WHO to: (1) Manage the day-to-day communication with and input to the Nexus study team; (2) ensure the smooth running of the selection and contracting of external consultants; (3) ensure timely provision of consolidated and actionable comments on draft deliverables; (4) oversee the finalisation of the nexus study to ensure a minimum acceptable quality of the final product.
FAO – Evaluation Office	Part of the smaller HEIG task-management team leading on the Humanitarian-Development nexus. Co-managed with UNHCR the selection, interview, and recruitment process for the Nexus study team. Worked closely together with UNHCR and WHO to: (1) Manage the day-to-day communication with and input to the Nexus study team; (2) ensure timely provision of consolidated and actionable comments on draft deliverables; (3) oversee the finalisation of the nexus study to ensure a minimum acceptable quality of the final product.
WHO	Part of the smaller HEIG task-management team (together with WHO and UNHCR) leading on the Humanitarian-Development nexus activity. Worked closely together with FAO and UNHCR to: (1) Manage the day-to-day communication with and input to the Nexus study team; (2) ensure timely provision of consolidated and actionable comments on draft deliverables; (3) oversee the finalisation of the nexus study to ensure a minimum acceptable quality of the final product.
UNICEF	Active engagement in Guidance development and sharing of agency-specific materials.
WFP – OEV	Co-convenor of the group with UNHCR. HEIG telecons convened every 6 weeks with NfR and action points duly recorded and tracked. Worked closely together with UNHCR and UNICEF to: (1) Manage the day-to-day communication with and input to the Guidance team; (2) ensure the timely identification, selection and contracting of

	appropriate external consultants; (3) ensure timely provision of consolidated and actionable comments on draft deliverables; (4) establishment of a small Reference Group for guiding development of guidance to be useful to diversity of HEIG members (5) oversee the finalisation of the guidance to ensure a minimum acceptable quality of the final product. (6) Drafting Brief on original study.
SO3 WG: Culture and Evaluation	
UNESCO Evaluation Office	Involved in recruitment of consultant, coordination, quality assurance, facilitation of teleconferences and workshops etc.
SO4 WG:	

Annex 2. Members' Financial Contributions to UNEG (including earmarked funds ((\$USD)))⁴

	Contributors	Contribution Agreement signed in 2013	Contribution Agreement signed in 2014		Contribution Agreement signed in 2015			Contribution Agreement signed in 2016			Notes
			Core	Additional Funds	Core	Additional Funds		Core	Additional Funds		
Tier 5	FAO	35,390	21,600		21,600*						*2016 membership fee
	GEF		5,000					10,800*			\$5,400 for 2015 membership fee and \$5,400 for 2016
	IFAD	10,700	21,600		20,000	27,237.08*					\$27237.08 was earmarked for SO1.
	OIOS	5,000	5,000		5,000			20,000			
	UNDP	97,000	20,000	50,000	20,000			20,000	20,000*		\$10,000 for SO3 GE &HR working group, \$10,000 for SO3 Humanitarian Evaluation Interest Group
	UNICEF		50,000	200,000 ⁵							
Tier 4	UN WOMEN	5,000	20,000		30,000*	150,000*		16,200*			\$30,000 signed in 2015: \$15,000 each for 2016 and 2017; \$150,000 earmarked for activities on gender equality; \$16,200 for 2018 membership fee
	WFP		25,000	24,727	15,000	32,400					\$25,000 among which \$10,000 for 2014 & \$15,000 for 2015; \$24,727 transferred via UNICEF and earmarked for peer review; \$32,400 earmarked for SO3 SDG working group.

⁴ Contributions signed or in processing in 2017 include: ECE: \$1,080 for 2017; IOM: \$1,080 for 2017; OIOS: \$20,000 for 2017; UNCDF: \$1080 for 2017; UNICEF: \$40,000 for 2016 and 2017; OHCHR: \$1080 for 2017.

⁵ \$200,000 was earmarked for SO4. In 2017, \$40,000 was moved from the UNICEF earmarked fund to the UNEG general fund to cover UNICEF membership fee 2016 and 2017. This is an exceptional financial arrangement in order to reduce the number of inter-agency transfers and eliminate the UN cost recovery charge. In line with the UNEG work plan, UNEG SO4 intended to use UNICEF earmarked fund in the amount of \$40,000 to financially support IOCE for the forthcoming EvalPartners Global Forum. However, the UNEG Secretariat cannot enter into formal financing agreements with other partners therefore cannot transfer funding to IOCE directly. As part of the arrangement, UNICEF set up a small-scale partnership agreement with IOCE to the value of \$40,000. In order to avoid the UN cost recovery charge for inter-agency transfer, instead of transferring \$40,000 SO4 earmarked fund to UNICEF, UNICEF transferred \$40,000 to IOCE directly and UNEG made an internal transfer of \$40,000 within the UNEG account from the SO4 budget to the UNEG general fund to compensate UNICEF's transfer.

Tier 3	CTBTO										
	IAEA							10,800			
	ILO				10,800			10,780			
	Contributors	Contribution Agreement signed in 2013	Contribution Agreement signed in 2014		Contribution Agreement signed in 2015			Contribution Agreement signed in 2016			
			Core	Additional Funds	Core	Additional Funds		Core	Additional Funds	Date Received as per ATLAS	
	OCHA		10,000		10,000			10,800			
	UNEP	10,000			30,000*						\$30,000 signed in 2015 as a three-year contribution: \$10,000 each for 2014,2015,2016
	UNESCO	13,375						10,800			UNESCO financed a consultant for SO1 N&S (\$8,000) in 2015; this contribution was not made through UNEG Secretariat
	UNFPA		30,000					10,000			
	UNHCR	10,000						10,000*			*2015 membership fee
UNIDO		7,326		5,535							
UNODC				10,800							
WHO							10,800				
Tier 2	DESA										
	DGACM										
	DPI										
	DPKO/DFS										
	ECA										
	ECLAC										
	ESCAP							5,000			
	ITC		3,000								
	PBSO							5000			
	UN-Habitat	12,000						10,000			

	UNRWA				5,000*	35,000*					\$40,000 was earmarked for the UNRWA peer review. The fund is also due to cover the \$5k “membership fee.”
	WIPO		5,203								
Tier 1	ECE							1,080			
	ESCWA										
	ICAO							1,060			
	IMO							1,080			
	IOM		1,000		1,000						
	OHCHR							2,080*			\$1080 for 2016 membership fee, \$1000 for 2015 membership fee
	OPCW							1,080			
	PAHO				1,000						
	UNAIDS							1,080			
	UNCDF	2,000	5,000					1,080			
	UNCTAD							1,080			
	UNICRI				2,000*						\$2,000 signed in 2015 as a two-year contribution: \$1,000 each for 2016&2017
	UNITAR							1,080			
	UNV	2,000						1,080			
	WMO				1,080						
	WTO										
	Total	202,465	229,729	274,727	188,815	244,637		172,760	20,000		

Annex 3. UNEG Expenditures

The expenditures in FY 2016, in January-February 2017 (based on 02 March 2017 Atlas reports) and the expected expenditures from March to May 2017 are listed in table below. The expenditures may not reflect all 8% UNDP General Management Support (GMS) deduction as finance sometimes makes revisions throughout the first quarter. Please see Annex 4 & 5 for donor/source reports.

	2016 (Jan-Dec)		2017 (Jan - Feb)		2017 (March - May)
Activity	Description of Expenditure	Sum of Expenditure	Description of Expenditure	Sum of Expenditure	Expected Expenditure
SO1	Audio Visual Productions	375	Svc Co-Studies & Research Serv	192.12	
	Daily Subsistence Allow-Intl	9,107	Printing and Publications	2,544	
	Facilities & Admin - Implement	5,285	Other Media Costs	1,275	
	Intl Consult Security Charge	558			
	Intl Consultants-Sht Term-Tech	67,190			
	Printing and Publications	16,269			
	Travel - Other	760			
	Travel Tickets-International	6,196			
SO1 Total		105,741		4,011	57,241
SO2	Facilities & Admin - Implement	1,738			
	Intl Consultants-Sht Term-Tech	20,000			
	Printing and Publications	1,600			
	Publications	2,800			
SO2 Total		26,138			
SO3	Bank Charges	10			
	Daily Subsistence Allow-Intl	10,675			
	Facilities & Admin - Implement	3,189			
	Hospitality-Vouchered Expenses	800			
	Intl Consult Security Charge	1,326			
	Intl Consultants-Sht Term-Tech	75,500			
	Learning costs	750			
	Travel - Other	3,368			
	Travel Tickets-International	6,179			
SO3 Total		101,796			23,760
SO4	Daily Subsistence Allow-Intl	13,512	Intl Consultants-Sht Term-Tech	2,385	

	Facilities & Admin - Implement	3,235	Daily Subsistence Allow-Intl	-862	
	Hospitality Catering	208			
	Intl Consultants-Sht Term-Tech	1,590			
	Learning costs	2,039			
	Printing and Publications	13,695			
	Travel - Other	3,914			
	Travel Tickets-International	11,249			
SO4 Total		49,444		1,523	48,335
EvalWeek	Daily Subsistence Allow-Intl	384			
	Facilities & Admin - Implement	378			
	Hospitality-Special Events	5,101			
	Travel - Other	458			
	Travel Tickets-International	3,735			
EvalWeek Total		10,056			22,179
Secretariat and others	Audio Visual Productions	4,925	Local Consult.-Sht Term-Tech	6,545	
	Common Services-Communications	1,857	Postage and Pouch	162	
	Courier Charges	59	E-mail-Subscription	1,200	
	Daily Subsistence Allow-Intl	8,866	Common Services-Communications	7,319	
	Facilities & Admin - Implement	6,996	Hospitality Catering	186	
	Hospitality Catering	11,586	Licenses and other	4,106	
	Intl Consult Security Charge	599			
	Intl Consultants-Sht Term-Tech	20,155			
	Local Consult.-Sht Term-Tech	48,313			
	Local Consult-Security	1,607			
	Printing and Publications	2,100			
	Promotional Materials and Dist	559			
	Stationery & other Office Supp	996			
	Travel - Other	1,093			
	Travel Tickets-International	6,051			
Secretariat and others Total		115,762		19,518	44,267
Grand Total		408,936		25,053	195,782

Annex 4 Expenditure by SO per Donor (Jan-Dec 2016)⁶

Activity	Donor	Sum of Expenditure (2016)	PO (Commitment)
SO1	UNDP Total:	31,725.66	
	FAO Total:	8,220.00	
	UNICEF Total:	12,622.00	
	IFAD Total:	5,885.00	
	WFP Total:	4,678.00	
	OCHA Total:	5,282.00	2,898.00
	UNHCR Total:	-	9,253.10
	GEF Total:	5,481.00	
	UNRWA Total:	31,846.00	
SO1 Total:		105,739.66	12,151.10
SO2	FAO Total:	13,375.00	
	IOM Total:	963	
	IAEA Total:	10,800.00	
	UNICRI Total:	1,000.00	
SO2 Total		26,138.00	
SO3	UNDP Total:	22,041.84	
	FAO Total:	8,913.00	
	WMO Total:	1,070.00	
	ITC Total:	1,017.00	
	UNFPA Total:	1,774.00	
	UNW Total:	17,883.00	
	UNICEF Total:	3,417.00	
	WFP Total:	33,852.00	
	OIOS Total:	11,828.00	
SO3 Total		101,795.84	
SO4	UNICEF Total:	49,443.66	3,975.00
SO4 Total		49,443.66	3,975.00
Secretariat	FAO Total:	5,121.81	
	UNW Total:	662.6	
	UNDP Total:	10,925.73	6
	ILO Total:	10,847.00	
	FAO Total:	12,656.00	
	UNESCO Total:	10,650.00	119
	WHO Total:	26,900.00	120
	UNICEF Total:	8,900.00	
	IFAD Total:	17,893.00	
	UNEP Total:	2,247.00	
	MDG-F Total:	7,115.00	
	OIOS Total:	11,900.00	
Secretariat Total		125,818.14	245
Grand Total		408,935.30	16,371.10

⁶ Based on the 2 March combined delivery report.

Annex 5 Expenditure by Donor per SO (Jan-Dec 2016)

Donor	Activity	Sum of Expenditure	PO (Commitment)
FAO	SO1	7,682.00	
	SO2	12,500.00	
	SO3	8,330.00	
	Secretariat	19,774.00	
Total FAO:		48,286.00	
GEF	SO1	5,481.00	
Total GEF:		5,481.00	
IAEA	SO2	10,800.00	
Total IAE:		10,800.00	
IFAD	SO1	5,500.00	
	Secretariat	18,278.00	
Total IFAD:		23,778.00	
ILO	Secretariat	10,847.00	
Total ILO:		10,847.00	
IOM	SO2	963	
IOM Total:		963	
ITC	SO3	1,017.00	
ITC Total:		1,017.00	
MDG-F	Secretariat	7,115.00	
MDG-F Total:		7,115.00	
OCHA	SO1	5,282.00	2,898.00
Total OCHA:		5,282.00	
OIOS	SO3	10,970.00	
	ACT6	12,758.00	
OIOS Total:		23,728.00	
UNDP	SO1	31,725.66	6
	SO3	22,041.84	
	Secretariat	10,925.73	
UNDP Total:		64,693.23	
UNEP	Secretariat	2,247.00	
UNEP Total:		2,247.00	
UNESCO	Secretariat	10,650.00	119
UNESCO Total:		10,650.00	
UNFPA	SO3	1,774.00	
UNFPA Total:		1,774.00	
UNHCR	SO1		9,253.10
UNHCR Total:		-	
UNICEF	SO1	12,622.00	
	SO3	3,417.00	
	SO4	49,443.66	3,975.00
	Secretariat	8,900.00	
UNICEF Total:		74,382.66	
UNICRI	SO2	1,000.00	
UNICJ Total:		1,000.00	
UNRWA	SO1	31,846.00	
UNRWA Total:		31,846.00	
UNW	SO3	16,713.00	
	Secretariat	1,833.00	
UNW Total:		18,546.00	
WFP	SO1	4,455.00	
	SO3	34,075.00	
WFP Total:		38,530.00	
WHO	Secretariat	26,900.00	120
WHO Total:		26,900.00	
WMO	SO3	1,070.00	
WMO Total:		1,070.00	
Grand Total		408,935.89	16,371.10

Annex 6 Strategic Objective Group Member Lists (as of February 2017)

Strategic Objective One (SO1): Evaluation functions and products of UN entities meet the UNEG Norms and Standards for evaluation, Led by SO1 Vice Chair Andrea Cook (WFP)

Agency	Name	Email
Peer Review Working Group		
UNEP	Michael Spilsbury (Convener)	Michael.spilsbury@unep.org
UN Women	Inga Sniukaite (co-Convener)	inga.sniukaite@unwomen.org
GEF	Juha Uitto	juitto@thegef.org
IFAD	Oscar Garcia	o.garcia@ifad.org
OCHA	Scott Green	green10@un.org
OHCHR	Jennifer Worrell	jworrell@ohchr.org
UNCDF	Andrew Fyfe	andrew.fyfe@uncdf.org
UNDP	Arild Hauge	arild.hauge@undp.org
UN-Habitat	Martin Barugahare	Martin.Barugahare@unhabitat.org
UNICEF	Lori Bell	lbell@unicef.org
UNODC	Adan Ruiz Villalba	adan.ruiz-villalba@unodc.org
UNODC	Katharina Kayser	katharina.kayser@unodc.org
UNRWA	Robert Stryk	r.stryk@unrwa.org
WFP	Andrea Cook (SO1 Vice Chair)	andrea.cook@unfpa.org
WHO	Anne-Claire Luzot	luzota@who.int
Professionalization of Evaluation Working Group		
ICAO	Judita Jankovic (Convener)	JJankovic@icao.int
UNFPA	Susanne Mattsson (Co-Convener)	mattsson@unfpa.org
FAO	Omar Awabdeh	Omar.Awabdeh@fao.org
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ILO	Guy Thijs	thijs@ilo.org
OIOS	Juan Carlos Pena	penajc@un.org
UN Women	Sabrina Evangelista	sabrina.evangelista@unwomen.org
UNCTAD	Madeeha Bajwa	Madeeha.Bajwa@unctad.org
UNFPA	Andrea Cook (SO1 Vice Chair)	acook@unfpa.org
UN-Habitat	Martin Barugahare	Martin.Barugahare@unhabitat.org
UNICEF	Ada Ocampo	aocampo@unicef.org
UNICEF	Lori Bell	lbell@unicef.org
UNICEF	Riccardo Polastro	rpolastro@unicef.org
UNRWA	Raed Tailakh	R.TAILAKH@UNRWA.ORG
WFP	Deborah McWhinney	Deborah.McWhinney@wfp.org
Decentralized Evaluation Interest Group		
UNFPA	Alexandra Chambel (Convener)	chambel@unfpa.org
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IOM	Christophe Franzetti	CFRANZETTI@iom.int
OCHA	Tijana Bojanic	bojanict@un.org
OIOS	Yee Woo Guo	guoy@un.org
UN WOMEN	Isabel Suarez Garcia	isabel.suarez@unwomen.org
UN WOMEN	Messay Teferi	messay.tassew@unwomen.org
UNAIDS	Salil Panakadan	panakadans@unaids.org

UNDP	Alan Fox	alan.fox@undp.org
UNDP	Heather Bryant	heather.bryant@undp.org
UNDP	Richard Jones	richard.jones@undp.org
UNESCO	Geoffrey Geurts	G.Geurts@unesco.org
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Strategic Objective Four: UNEG benefits from and contributes to an enhanced global evaluation profession, led by SO4 Vice Chair - Colin Kirk (UNICEF)

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Annex 7 List of UNEG Heads (as of April 2017)

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GEF	Juha Uitto	Director, Independent Evaluation Office
IAEA	Carsten Meyer	Director, Office of Internal Oversight Services
ICAO	Hilary Jackson	OiC, Evaluation and Internal Audit Office
IFAD	Oscar Garcia (Vice Chair)	Director, Independent Office of Evaluation
ILO	Guy Thijs	Director, Evaluation Office
IMO	Sung-Jin Kim	Senior Deputy Director, Internal Oversight and Ethics Office
IOM	Christophe Franzetti	Evaluation Officer, Office of the Inspector General
ITC	Miguel Jimenez-Pont	Head M&E Unit, Office of Executive Director
JIU (Observer)		
OCHA	Scott Green	Chief, Evaluation and Oversight Unit, Strategic Planning, Evaluation and Guidance Section
OHCHR	Jennifer Worrell	Chief of Policy, Planning, Monitoring and Evaluation Section
OIOS	“Eddie” Yee Woo Guo	Director, Inspection and Evaluation Division, Office of Internal Oversight Services
OPCW	Lukasz Wiczerzak	Senior Evaluator and Quality Assurance Officer, Office of Internal Oversight
PAHO	Maria C. Kobbe	Evaluation Advisor, Office of Internal Oversight and Evaluation Services
SDG-F (Observer)	Paloma Duran	Director a.i., SDG-F

UN DGACM	Masud Rana	OiC, Monitoring, Evaluation, Risk Management and Statistical Verification Unit (MERS)
UN DPI	Janet Wieser	Chief, Evaluation and Communications Research Unit
UN PBSO	Tammy Smith	Senior Monitoring & Evaluation Specialist, Financing for Peacebuilding Branch, Peace Building Support Office
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UN/DESA	Zina Mounla	Development Cooperation Policy Branch
UNAIDS	Salil Panakadan	Chief, Evaluation Unit
UNCDF	Andrew Fyfe	Evaluation Officer
UNCTAD	Madeeha Bajwa	Chief, Evaluation and Monitoring Unit
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UNECE	Zamira Eshmambetova	Chief, Programme Management Unit
UNECLAC	Raul Garcia-Buchaca	Chief, Programme Planning and Evaluation Unit
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UNV	Gelfiya Schienko	Chief, Results Management Support Section
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WHO	Elilarasu Renganathan	Representative for Evaluation and Organizational Learning
WIPO	Rajesh SINGH	Director, Internal Oversight Division
WMO	Alok Ojha	Director, Internal Oversight Office
World Bank (Observer)	Caroline Heider	Director-General, Evaluation
WTO	Claude Trolliet	Officer-in-charge, Technical Assistance Monitoring & Evaluation

Annex 8 UNEG Membership Fee Proposal

**2016 AGM discussed the status of the ongoing UNEG membership fee pilot, where, in the end, the AGM endorsed the continuation of the pilot for another 2 years (2016-2018). During this period, the payment can be made on a voluntary basis, where member agencies are encouraged to contribute as they can.*

The Executive Group proposes, based on comments received from members, to use the size of an evaluation unit (including all professional and supporting staff in the unit), as the marker for the membership fee. Based on the information available, the Executive Group sees that the size of an evaluation unit and the evaluation expenditures are positively correlated. The Executive Group also used voluntary contributions in the past two years as a reference for the scale of the four tiers.

As some members expressed concerns of the ability to contribute the full amount in general or within specific budget cycle, the Executive Group decided to use the following as a **suggested** membership fee scheme as minimal annual contribution to UNEG. Members, who contribute the suggested membership fee or more, will be recognized as **UNEG Full Members**. Those who cannot contribute the full amount of the suggested membership fee will be considered as **UNEG Associate Members**. The entitlements of UNEG Full Members and Associate Members are defined below. Members can contribute anytime during the year, but not later than 31 December. Contribution can be made in several instalments. Members are encouraged to contribute to UNEG general funds and specific activities (earmarked funds).

The Executive Group recognized that UNEG members' in-kind contribution has been among UNEG's most important assets and traditions. However, after careful consideration and based on consensus, it proposes that a membership contribution in cash should be put in place as a matter of principle in order to strengthen commitment and ownership, as well as to enhance UNEG's predictability of funding.

Membership Fee Scheme

The following table provides a basic idea for the membership fee scheme. *Each UNEG member can verify the size of its evaluation unit afterwards.*

Please note that as of January 1 2014, the UNDP General Management Support (GMS) rate for UN to UN agency contribution has been increased from 7% to 8%.

Size of the Evaluation Units(including UNEG Heads, professional and supporting staff)*	Suggested UNEG Membership Fee (USD)	Agencies
15 or more staff members	20,000	FAO, GEF, IFAD, OIOS, UNDP, UNICEF
10-14 staff members	15,000	UN Women, WFP
5-9 staff members	10,000	CTBTO, IAEA, ILO, OCHA, UNEP, UNESCO, UNFPA, UNHCR, UNIDO, UNODC, WHO
3-4 staff members	5,000	DESA, DGACM, DPI, DPKO/DFS, ECA, ECLAC, ESCAP, ITC, PBSO, UN-Habitat, UNRWA, WIPO

2 or less staff members	1,000	ECE, ESCWA, ICAO, IMO, IOM, OHCHR, OPCW, PAHO, UNAIDS, UNCDF, UNCTAD, UNICRI, UNITAR, UNV, WMO, WTO
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*Please round the figure if needed to reflect staff members who do not work 100% on evaluation related work.

Entitlements of Full Members and Associate Members

Entitlements of Members are as follows:

- 1) free attendance to the Evaluation Practice Exchange (EPE) seminars and Annual General Meetings (AGM)
- 2) a vote in UNEG elections and other specific matters
- 3) a voice in identifying and prioritizing UNEG's strategic direction and activities
- 4) free copies of UNEG publications

UNEG Full Members will have all the above entitlements; UNEG Associate Members have almost the same entitlements except 1). They will pay registration fee for EPE and AGM.

All UNEG members should achieve, or strive to achieve, the UNEG Norms and Standards and should be committed to UNEG work.