



UNEG
United Nations Evaluation Group

UNEG Treasurer's Financial Report 2024

Dates: 13-14 February 2025

Session: UNEG Annual General Meeting

This report was prepared by Deborah McWhinney (UNEG Treasurer), Bo Weston and Daniel Alcazar Timon (UNEG Secretariat), in consultation with Richard Jones (Deputy Director, UNDP IEO) and Ximena Rios (UNDP IEO) for presentation and discussion at the UNEG AGM 2025.

TABLE OF CONTENTS

2024 FINANCIAL CONTRIBUTIONS2

2024 EXPENDITURE REPORT3

ACCOUNT BALANCE SUMMARY4

PROJECTED EXPENDITURES - FINANCIAL YEAR 20254

ANNEX 1 CONTRIBUTIONS TO UNEG FROM MEMBERS 2020-2024 (USD)5

ANNEX 2. OVERALL UNEG EXPENDITURE 2014-20247

ANNEX 3 UNEG CONTRIBUTION PROCESS8

ANNEX 4 UNDP EXCHANGE OF LETTERS (EOL) FOR UNEG CONTRIBUTIONS10

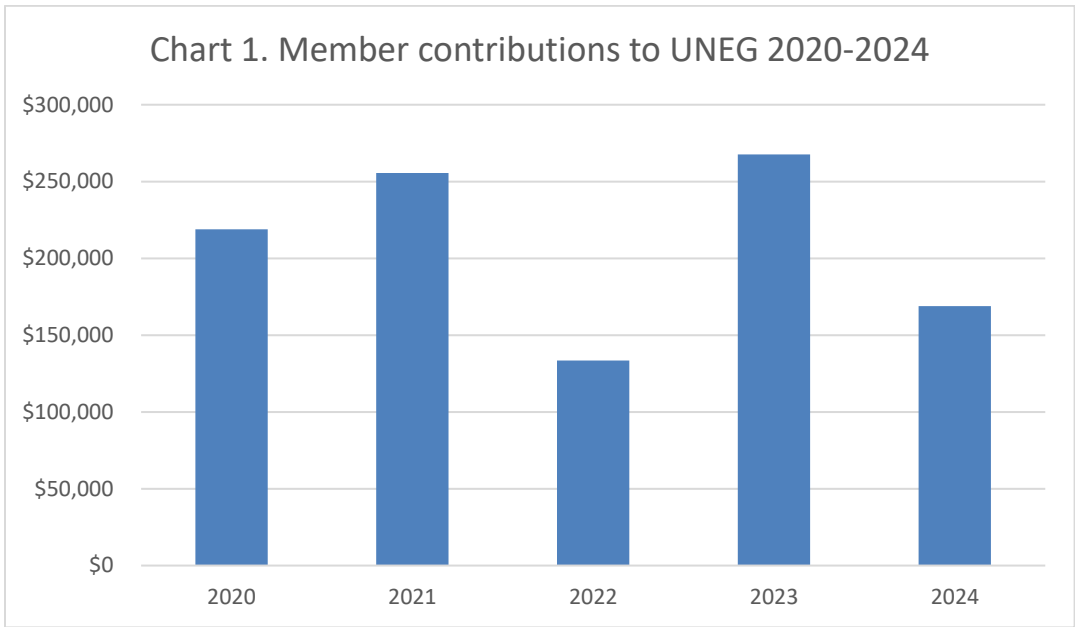
ANNEX 5 UN TO UN TRANSFER AGREEMENT11

ANNEX 6 UN AGENCY TO UN AGENCY CONTRIBUTION AGREEMENT17

- 1. This financial report reflects UNEG contributions and expenditures for the period January to December 2024 (Financial Year 2024).
- 2. UNEG started FY2024 with an opening balance of \$965,614.

2024 Financial Contributions

- 3. In FY2024, UNEG received a total of \$110,620 in membership contributions for work year 2024 from 16 member agencies. UNEG also received \$37,000 in contributions from five member agencies that were for UNEG work year 2023 and \$20,000 readjustment for UNDP’s contribution in 2023, as well as a positive year adjustment of USD1,370 meaning total contributions in FY2024 of USD 168,990.
- 4. To be registered as a contribution in FY2024, contributions needed to have been received by 31st December 2024. Whilst the UNEG Secretariat received a contribution letter from IFAD for \$21,600 for UNEG 2024 activities, the funds were only received in January 2025 and will therefore be reflected as contributions for FY2025.
- 5. Chart 1 below presents the trend in members’ contributions to UNEG over the last five years.



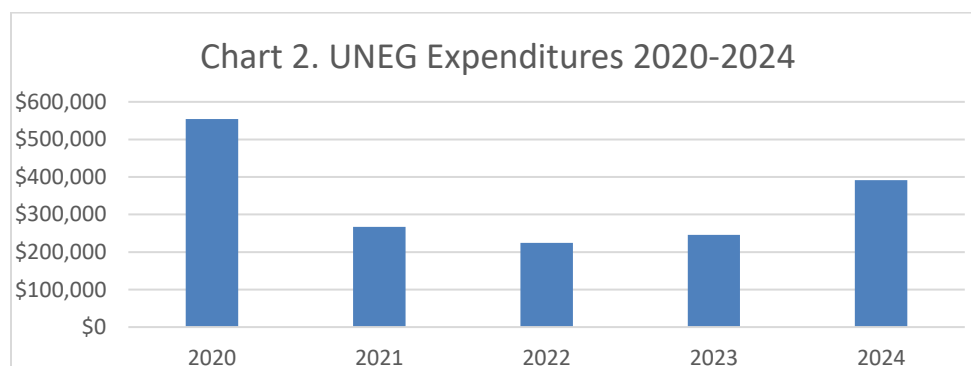
- 6. On behalf of all members, thank you to those agencies who made their annual contributions for FY2024.

2024 Expenditure Report

7. Between January and December 2024, \$391,334 was spent on UNEG activities (see Table 1 below).

Table 1. Summary 2024 Expenditures ¹	
Description	Total
PanApps & ITM/SIS Cloud Services (including new website)	\$80,940
UNEG Secretariat contract 2024	\$90,485
Contractual Services	\$135,869
<ul style="list-style-type: none"> Final payment to CIFAL Malaga for EvalWeek 2024. Consultants for the Working Groups (Evaluation Function, Young and Emerging Evaluators, Use of Evaluation). Final payment for the mid-term review. Peer Review (WIPO). 	
Travel <ul style="list-style-type: none"> Registration and travel costs of the three Evaluation Synthesis WG coordinators to attend the Global Evidence Summit 2024; travel for Wayne MacDonald, Laura Olsen and Rakib Hossain to attend UNEG EvalWeek 2024 events, other travel expenses for EvalWeek 2025. 	\$24,043
Transfer and grants to counterparts <ul style="list-style-type: none"> Transfer to UNU for UNEG EvalWeek 2025 costs. 	\$50,000
General Operating and other direct costs	\$5,321
Programme Support Costs	\$4,676
Total	\$391,334

8. Chart 2 presents UNEG's expenditures over the last five years (2020-2024).



¹ Expenses titles as per the UNDP Cumulative Project Interim Report.

Account balance summary

9. Table 2 below shows UNEG's account balance summary based on the FY2024 opening cash balance, plus income (contributions in 2024), minus 2024 expenditures.

Table 2. 2025 UNEG Account Balance Summary	
2024 Opening Cash Balance	\$965,614
2024 contributions (including 2023 contributions received in 2024)	\$168,990
2024 Disbursements	(\$391,334)
2024 Closing Cash Balance	\$743,270

10. The opening balance for FY2025 is \$743,270. As the UNDP general ledger was not yet closed at time of writing, there may be a slight variation in the final figures, which will be reflected in the UNEG Treasurer's first quarter 2025 report.

Projected expenditures - Financial Year 2025

11. Estimated forecast expenditures for 2025 based on Secretariat costs and the draft work plans of the 2025 work groups (to be presented for approval at the AGM 2025) are detailed below. This figure does not consider budget requests from Working Groups that may be established at the AGM 2025.

12. A more exact figure will be presented when all 2025 work groups have submitted their work plans and budget requests after the AGM.

Table 3. Tentative Budget 2025 ²	
UNEG Work Plan 2025	\$292,400
UNEG Strategy consultant	\$39,200
UNEG EvalWeek 2026	\$50,000
• UNEG Secretariat (Bo)	\$145,000
• Website maintenance and server	\$30,000
• WG travel costs for EvalWeek 2025	\$60,000
• Lyris (mailing list) listserve	\$1,380
• Misc	\$30,000
Total tentative funding envelope 2025	\$647,980

² See UNEG AGM 2025 - Work Reporting 2024 and Work Planning 2025 session – Decisions document for details.

Annex 1 Contributions to UNEG from members 2020-2024 (USD)

Agency	2020	2021	2022	2023	2024	Total over 5 years
CTBTO	4,320	4,320		4,320	4,320	17,280
DGACM						
DGC						
DMSPC		3,000		7,000	3,000	13,000
DPO						
FAO	21,600	43,200		64,800		129,600
GCF						
GEF	20,520	18,360		18,360	18,360	75,600
IAEA	10,800		5,400	7,560		23,760
ICAO				1,080	2,160	3,240
IFAD	27,000	21,600		21,600		70,200
ILO	6,480	6,480	6,480	6,480	6,460	32,380
IMO		3,080	1,080		2,160	6,320
IOM	5,400	5,400	5,400	4,320		20,520
ITC	10,000					10,000
OCHA			10,000 ³		(8,961 ⁴)	1,039
OHCHR			5,400	5,400	5,400	16,200
OIOS		20,000	20,000	10,000	10,000	60,000
OLA				2,160	2,160	4,320
OPCW						
PAHO						
PBSO						
UN Women		28,080				28,080
UN-Habitat						
UNAIDS		4,320		2,160	2,160	8,640
UNCDF						
UNCTAD	2,000					2,000
UNDESA						

³ OCHA's 2022 contribution was made in the form of a contract issued by them on behalf of UNEG and was only credited to the UNEG account in 2024.

⁴ In 2024, in lieu of an annual contribution, OCHA hired a consultant and paid for the WG coordinator to attend the European Evaluation Society. This contribution did not go through the UNEG funds so is not reflected in the total year end amount.

Agency	2020	2021	2022	2023	2024	Total over 5 years
UNDP	20,000	20,000	20,000	20,000	20,000	100,000
UNECA						
UNECE		1,080		1,080	1,080	3,240
UNECLAC						
UNEP		10,800	10,800	10,800		32,400
UNESCAP						
UNESCO	4,320			4,665	3,240	12,225
UNESCWA						
UNFPA	10,800	10,800			10,800	32,400
UNHCR	8,640	10,800		15,000	15,000	49,440
UNICEF	21,600	21,600		21,600		64,800
UNICRI						
UNIDO	5,400	15,000		15,000		35,400
UNITAR		2,160			4,280	6,440
UNODC	10,000	10,000			5,400	25,400
UNV						
WFP	25,000	25,000	54,000		18,400 ⁵	122,400
WHO				28,080		28,080
WIPO	5,000		5,000			10,000
WMO						
WTO						
Total	218,880	285,080	143,560	271,465	125,419	1,044,404

⁵ In 2024, the Ethics Working Group had an approved budget of \$6,000 for the design, copy editing and publication of the translated UNEG Ethical Guidelines for Evaluation into Arabic, French and Spanish. WFP managed and paid the contract for the work which cost \$5,600. As agreed with the UNEG Treasurer and Secretariat, the cost was offset from the WFP 2024 UNEG contribution.

Annex 2. Overall UNEG Expenditure 2014-2024

Year	Amount
2014	\$210,049
2015	\$213,741
2016	\$408,936
2017	\$284,088
2018	\$171 513
2019	\$212,389
2020	\$554,400 ⁶
2021	\$266,567
2022	\$224,369
2023	\$245,692
2024	<u>\$391,334</u>

⁶ Includes expenditure from the DFID contribution to SWE.

Annex 3 UNEG contribution process

13. The UNEG Fund is hosted by the UNDP Independent Evaluation Office. As of July 2024, these are the steps required to make a voluntary contribution to UNEG:

- A. The UNEG Head or designated representative should inform the [Secretariat](#) the:
 - Total amount of the contribution (including the 8% GMS);
 - Name of the person who will co-sign the contribution document; and
 - Name and email address of anyone who should receive a copy of the final countersigned contribution document.
- B. The Secretariat will complete the contribution document (see below) and return to the contributing agency for review.
- C. The contributing agency may then process the contribution and, for tracking purposes, must inform the Secretariat when it has been processed and provide transfer information.

14. Once the contribution received, the Secretariat will circulate the contribution document to the co-signatories⁷ for signature.

15. If the contributing agency needs the counter signed contribution document to process the contribution, this can be issued. However, for auditing reasons, depending on the time taken to process and receive the contribution, a contribution document with an updated date of issuance will need to be recirculated for counter signature.

Contribution document

16. Since November 2021, following a request from the UNDP Legal Office, member agencies wishing to make a contribution to UNEG must sign one of three documents⁸:

- i. Exchange of Letters (EOL) (Annex 3) or
- ii. UN-to-UN Transfer Agreement (Annex 4) or
- iii. Short version of the UN-to-UN Transfer Agreement (Annex 5)

17. The EOL is the preferred template and is easiest for members to complete. Agencies may use one of the other two templates if required by their own accounting requirements. However, the templates must be used verbatim and may not be subject to revisions by respective members' budget and legal offices. Contributions will not be accepted if they do not conform to the agreed templates, so members are asked to clarify internally which agreement template they may use.

⁷ UNDP IEO Deputy Director and representative of the contributing agency.

⁸ Available in the [UNEG Heads Team Channel](#).

18. For audit and accountability reasons, all contributions must be received before **31st December** of the year for which the contribution is being made (i.e., a contribution for the work year 2025 needs to be received before 31st December 2025).
19. Members may request the contribution template from the UNEG Secretariat. They are also posted in the files in the [UNEG Heads Team channel](#).
20. All contributions are put in the UNEG pooled fund and may not be earmarked. The UNEG Treasurer's Report, presented annually at the AGM, is the only official report on UNEG funds.

Annex 4 UNDP Exchange of Letters (EOL) for UNEG contributions

(Date and place)

Dear _____,

The United Nations Development Programme (“UNDP”) hereby acknowledges receipt with great appreciation of (name of the UN organization) intention to provide a contribution in the amount of USD _____ (the “Contribution”) for purposes of _____.

The Contribution shall be managed in line with UNDP’s Rules and Regulations and procedures (including but not limited to accounting, auditing, asset disposal, cost recovery, procurement, financial and narrative reporting, project-management practice and UN operational rate of exchange).

Please make the deposit of your contribution in the following bank account:

(bank account details):

We would like to take this opportunity to express UNDP’s gratitude to the (name of the UN organization) for your support and we look forward to our continued collaboration.

Yours sincerely,

UNDP
Name of the officer + title + signature
Agreed by:

UN Organization
Name of the officer + title + signature

Annex 5 UN to UN Transfer Agreement

A. SUMMARY OF ACTIVITIES

Title: [Insert] (the “Activities”)

Start/End Dates: Activities start date: [Insert]

Activities end date: [Insert]

Location: [Insert]

Contribution Amount: [Insert] (the “Contribution”) *[in USD unless otherwise agreed by the UN entities]*

Contributing UN Entity: [Insert full name of UN entity] (“[NAME OF UN ENTITY]”)

Recipient UN Entity: [Insert full name of UN entity] (“[NAME OF UN ENTITY]”)

Purpose: [Short description of the Activities; if applicable, a detailed description of the Activities, the work plan and the budget are attached]

Annexes: [Insert Annex(es)]

In the event that the terms in the Annex(es) are inconsistent with those in this Agreement, then the terms in the latter shall govern and prevail.

Expected outcome: [Insert]

The Recipient UN Entity will be fully responsible for administering the Contribution in accordance with its financial regulations, rules, policies, procedures and administrative instructions, and for undertaking the Activities efficiently and effectively.

B. BUDGET

The total budget for the Activities is attached hereto as Annex [insert] (“Budget”).

Summary of activities and Budget	Annual (Years 1, 2, X)	Total (all years)
Total programmable amount, including direct costs		
Indirect support costs		
Grand total		

The Contributing UN Entity will not be responsible for any financial commitment or expenditure made by the Recipient UN Entity that exceeds the Budget for the Activities. The Recipient UN Entity will promptly

advise the Contributing UN Entity any time when the Recipient UN Entity is aware that the Budget to carry out these Activities is insufficient to fully implement the Activities in the manner set out in the present Agreement, including its Annex(es). The Contributing UN Entity will have no obligation to provide the Recipient UN Entity with any funds or to make any reimbursement for expenses incurred in excess of the Budget as set forth herein.

C. COSTS RECOVERY

The Recipient UN Entity's support costs, determined in accordance with its cost recovery policy, will be paid from the Contribution, in accordance with the Budget.

D. REPORTING

Narrative reporting:

[Note: If the Contribution is for a time-bound activity, such as a workshop or training for instance, the UN Entities can agree to consider the final delivery, such as the report of the workshop or training, as being the narrative report. This should be discussed and agreed between the UN Entities and indicated under this section of the agreement.]

The Recipient UN Entity will provide the Contributing UN Entity with a narrative report on the progress of the Activities on a regular basis, as set out below.

[...]

Financial Reporting:

[Note: If the Contribution concerns activities exceeding one year, the UN Entities should agree on annual financial report(s) in addition to the final financial report. The reporting requirements must be agreed before the signing of the agreement and listed under this provision.]

The Recipient UN Entity will provide the Contributing UN Entity with the following financial reports, prepared in accordance with the Recipient UN Entity's financial regulations, rules, policies, procedures, and administrative instructions

[...]

E. CONTRIBUTIONS

The Contribution paid by the Contributing UN Entity shall match the Budget and will be paid in instalments according to the following schedule.

Schedule of payment:

[Insert date in day-month-year format] [Insert amount]

[Insert date in day-month-year format] [Insert amount]

The Contributing UN Entity acknowledges that the Recipient UN Entity will not pre-finance the Activities. If the Contribution, or any part of it, is not received in a timely manner, the Activities may be reduced or suspended by the Recipient UN Entity with immediate effect.

The Contribution will be paid into the following account:

Account Details: [Insert Recipient UN Entity account details]

Currency: [Insert currency]

Bank Address: [Insert bank address]

Banking details: [Insert other needed banking details, e.g. SWIFT code/ABA number etc.]

When making such transfers, the Contributing UN Entity will notify the Recipient UN Entity to the attention of [insert], by fax ([insert]) or by email ([insert]) of the following: (a) the amount transferred; (b) the date of the transfer; (c) that the transfer is from the Contributing UN Entity pursuant to this Agreement.

F. INTELLECTUAL PROPERTY RIGHTS

[Option 1. Use this option as the default provision. Arrangements for derivative work or translations will be discussed among the UN Entities:]

Unless otherwise agreed in writing, all intellectual property rights over materials which were developed by the Recipient UN Entity as a result of the Activities will belong to the Recipient UN Entity.

[Use only when the Contributing and Recipient Entities are UN System Organizations:] The Contributing UN Entity will be granted by the Recipient UN Entity a perpetual, royalty-free, worldwide, non-exclusive and non-transferable license in the intellectual property that was developed by the Recipient UN Entity as a result of the Activities.

[Use the following when the Contributing and Recipient UN Entities are part of the Secretariat, another principal or subsidiary organ of the UN, including UN funds and programmes:] The Contributing UN Entity may use such materials for its official purposes without a license from the Recipient UN Entity. The Contributing UN Entity will provide due visibility to the Recipient UN Entity when using such materials.

OR

[Option 2. For use when shared intellectual property rights are required by either the Contributing or the Recipient UN Entity in accordance with its institutional policies. Arrangements for derivative work or translations will be discussed among the UN Entities:]

All intellectual property rights over materials which were developed by the Recipient UN Entity as a result of the Activities, will jointly vest in the Recipient UN Entity and the Contributing UN Entity.

G. CORRESPONDENCE

All correspondence regarding the implementation of this Agreement will be addressed as follows:

[Insert Name of the Contributing UN Entity]

Address: [Insert address and email of focal point as applicable]

[Insert Name of the Recipient UN Entity]

Address: [Insert address and email of focal point as applicable]

H. AMENDMENTS

The present Agreement, including its Annex(es), may be modified or amended only by written agreement between the two UN Entities.

I. COMPLETION OF THE ACTIVITIES

The Recipient UN Entity will notify the Contributing UN Entity when all Activities have been completed.

The Recipient UN Entity will continue to hold any part of the Contribution that is unutilized at completion of the Activities until all commitments and liabilities incurred in the carrying out of the Activities have been satisfied and all arrangements associated with the Activities have been brought to an orderly conclusion.

J. EXPIRY AND TERMINATION OF THIS AGREEMENT

This Agreement will expire upon satisfaction of all commitments and liabilities incurred in carrying out the Activities and the orderly conclusion of all arrangements associated with the Activities.

This Agreement may be terminated by either UN Entity at any time by written notice to the other. Termination will be effective thirty (30) days after receipt of the notice. In the event of termination under this paragraph, the UN Entities will cooperate to ensure completion of the Activities, satisfaction of all commitments and liabilities, and the orderly conclusion of all arrangements associated with the Activities.

K. REFUNDS OF UNSPENT BALANCES

[Note: With regard to the return of unspent balances, agencies which allow for retention of unspent balances up to a certain amount, should opt for option 1. Other agencies, which require the return of the full amount of the unspent balances, should opt for option 2.]

OPTIONS:

[Option 1:] Upon expiry or termination of this Agreement and following the submission of the final financial report, any unspent balance of the Contribution (where the unspent funds exceed [insert amount]) will be returned to the Contributing UN Entity, unless otherwise agreed in writing by the two UN Entities.

OR

[Option 2:] Upon expiry or termination of this Agreement and following the submission of the final financial report, any unspent balance from the Contribution will be returned to the Contributing UN Entity, unless otherwise agreed in writing by the UN Entities.

L. INTEREST

Unless otherwise agreed by the UN Entities based on requirements of the Funding Source as applicable, any interest accrued on the Contribution shall be treated according to the Recipient UN Entity's policies and procedures.

M. DATA PROTECTION

The UN Entities will ensure an appropriate protection of personal data in accordance with their respective regulations, rules, policies, and procedures with due regard to the Personal Data Protection and Privacy Principles.⁹ The UN Entities acknowledge and agree that "personal data" is defined as information relating to an identified or identifiable natural person (data subject) that is processed by, or on behalf of, the respective UN Entities concerned.

N. SETTLEMENT OF DISPUTES

OPTIONS:

[Option 1: *For use when the UN Entities are both part of the UN, e.g. the Secretariat and a UN Fund or Programme¹⁰:*]

The UN Entities will use their best efforts to promptly settle through direct negotiations any dispute, controversy or claim arising out of or in connection with this Agreement or any breach thereof. Any such dispute, controversy or claim which is not settled within sixty (60) days from the date either UN Entity has notified the other UN Entity of the nature of the dispute, controversy or claim and of the measures which should be taken to rectify it, will be resolved through consultation between **[Option 1 (if both UN Entities are Funds and Programmes):** the Executive Heads of each of the UN Entities] **[Option 2 (if one Entity is a UN Fund/Programme and the other is a Secretariat office or department):** the Executive Head of the **[Contributing UN Entity/Recipient UN Entity]** and the **[functional title of the head of the Secretariat Office or Department]**, failing which the matter shall be referred to the Secretary-General for resolution.

OR

[Option 2: *For use when the UN Entities are separate UN System Organizations, e.g., the UN and a Specialized Entity¹¹:*]

The UN Entities will use their best efforts to promptly settle through direct negotiations any dispute, controversy or claim arising out of or in connection with this Agreement or any breach thereof. Any such

⁹ Available at: www.unsceb.org/personal-data-protection-and-privacy-principles.

¹⁰ UN Offices and Departments, principal and subsidiary organs of the UN, including of UN Funds and Programmes, are juridically part of the "United Nations".

¹¹ The other Organizations of the UN System, e.g., Specialized Agencies, are not juridically part of the "United Nations".

dispute, controversy or claim which is not settled within sixty (60) days from the date either UN Entity has notified the other UN Entity of the nature of the dispute, controversy or claim and of the measures which should be taken to rectify it, will be resolved through consultation between the Executive Heads of each of the UN Entities.

O. ENTRY INTO FORCE AND VALIDITY

This Agreement will enter into force upon its signature by the authorized representatives of the UN Entities and remain in force until it expires or is terminated in accordance with Section J above.

P. PRIVILEGES AND IMMUNITIES

[For use when the UN Entities are separate UN System Organizations, e.g., the UN and a Specialized Agency]

Nothing in or relating to this Agreement shall be deemed a waiver, express or implied, of any of the privileges and immunities of the UN Entities.

IN WITNESS WHEREOF, the undersigned, being duly authorized thereto, have signed the present Agreement in duplicate.

Signed:

Date:

On behalf of the [Insert full name of the Contributing UN Entity]

Signed:

Date:

On behalf of the [Insert full name of the Recipient UN Entity]

Annex 6 UN Agency to UN Agency Contribution Agreement

A. SUMMARY OF ACTIVITIES

Title: United Nations Evaluation Group (“UNEG”) Contribution (the “Activities”)

Start/End Dates: Activities start date: [date of receipt of funds]

Activities end date:

Location: New York

Contribution Amount: USD XX (the “Contribution”)

Contributing Agency: Name of the agency

Recipient Agency: United Nations Development Programme (UNDP) on behalf of the United Nations Evaluation Group (UNEG)

Nature of Activities:

Purpose

Expected outcome:

The Recipient Agency will be fully responsible for administering the Contribution in accordance with its financial regulations, rules, policies and procedures, and administrative instructions, and carrying out the Activities efficiently and effectively.

B. BUDGET

The total budget for the Activities is USD 21,600, as more fully described below.

Summary of activities and BUDGET	Total
Total programmable amount, including direct costs	USD XX
Indirect support costs (General Management Support (GMS), 8%)	USD XX
Grand total	USD XX

The Contributing Agency will not be responsible for any financial commitment or expenditure made by the Recipient Agency that exceeds the budget for the Activities. The Recipient Agency will promptly advise the Contributing Agency any time when the Recipient Agency is aware that the budget to carry out these Activities is insufficient to fully implement the Activities in the manner set out in the present Agreement, including its Annex(es). The Contributing Agency will have no obligation to provide the Recipient Agency

with any funds or to make any reimbursement for expenses incurred in excess of the total budget as set forth herein.

C. COSTS RECOVERY

The Recipient Agency's support costs, determined in accordance with its cost recovery policy, will be paid from the Contribution, in accordance with the budget.

D. REPORTING

Narrative and Financial Reporting:

The parties agree that the UNEG Chair's Annual and Financial Report, distributed at the UNEG Annual General Meeting (AGM), will be considered as narrative and financial reports for the contributing agency.

The Recipient Agency will provide financial reports in accordance with the Recipient Agency's financial regulations, rules, policies, procedures, and administrative instructions.

E. CONTRIBUTIONS

The total amounts paid by the Contributing Agency shall match the total budget amount. For Activities less than one year in duration the Contribution will be paid to the Recipient Agency prior to the commencement of Activities. For multi-year Activities the Contribution will be paid in instalments according to the following schedule.

Schedule of payment:

Contribution amount USD	
-------------------------	--

The Contributing Agency acknowledges that the Recipient Agency will not pre-finance Activities. If the Contribution, or any part of it, is not received in a timely manner, the Activities may be reduced or suspended by the Recipient Agency with immediate effect.

The Contribution will be paid into the following account:

Bank Name: CITIBANK, N.A
Bank Address: 111 Wall Street, New York, NY 10043
Account Name: UNDP Contributions Account
Bank Account No.: 36349562
Swift #: CITIUS33
ABA Routing #: ABA#021000089
Currency: US Dollars

When making such transfers, the Contributing Agency will notify the Recipient Agency at contributions@undp.org (attention of Claire Adrien) of the following: (a) the amount transferred; (b) the value date of the transfer; (c) that the transfer is from the Contributing Agency pursuant to this Agreement.

A copy will be sent to the UNEG Secretariat (unevaluationgroup@gmail.com).

F. INTELLECTUAL PROPERTY RIGHTS

All Intellectual Property Rights related to the Activities will belong to the Recipient Agency. The Contributing Agency and, if applicable, the relevant programme Government will enjoy a perpetual, royalty-free, non-exclusive and non-transferable license.

G. CORRESPONDENCE

All correspondence regarding the implementation of this Agreement will be addressed to:

Contributing Agency:

Address:

Recipient Agency:

UNDP:

UNEG Secretariat, c/o UNDP Evaluation Office

Address: unevaluationgroup@gmail.com

One United Nations Plaza DC, 20th Floor, New York, NY 10017 (USA)

H. AMENDMENTS

The present Agreement, including its Annex(es), may be modified or amended only by written agreement between the two Agencies.

I. COMPLETION OF THE ACTIVITIES

The Recipient Agency will notify the Contributing Agency when all Activities have been completed.

The Recipient Agency will continue to hold any part of the Contribution that is unutilized at completion of the Activities until all commitments and liabilities incurred in the carrying out of the Activities have been satisfied and all arrangements associated with the Activities have been brought to an orderly conclusion.

J. TERMINATION OF THIS AGREEMENT

This Agreement will terminate upon satisfaction of all commitments and liabilities incurred in carrying out the Activities and the orderly conclusion of all arrangements associated with the Activities.

This Agreement may be terminated by either Agency at any time by written notice to the other. Termination will be effective thirty (30) days after receipt of the notice. In the event of termination under this paragraph, the two Agencies will cooperate to ensure completion of the Activities, satisfaction of all commitments and liabilities, and the orderly conclusion of all arrangements associated with the Activities.

K. REFUNDS OF UNSPENT BALANCES

Upon termination of this Agreement and following the submission of the final financial report, any unspent balance from the Contribution will be carried over to the next calendar year, unless otherwise agreed in writing by the two Agencies.

L. SETTLEMENT OF DISPUTES

The two Agencies will use their best efforts to promptly settle through direct negotiations any dispute, controversy or claim arising out of or in connection with this Agreement or any breach thereof. Any such dispute, controversy or claim which is not settled within sixty (60) days from the date either party has notified the other party of the nature of the dispute, controversy or claim and of the measures which should be taken to rectify it, will be resolved through consultation between the Executive Heads of each of the Agencies.

M. ENTRY INTO FORCE AND VALIDITY

This Agreement will enter into force upon its signature by the authorized representatives of the Parties and remain in force until terminated in accordance with Section J above.

IN WITNESS WHEREOF, the undersigned, being duly authorized thereto, have signed the present Agreement in duplicate.

On behalf of the Contributing Agency:

Name

Title

Evaluation Office, Agency

Date:

On behalf of UNDP:

Name

Deputy Director

Independent Evaluation Office, UNDP

Date: